



Thompson Township Board of Trustees

P.O. Box 204

Thompson, Ohio 44086

(440) 298-9813

thompsonohio@windstream.net

*Frank Sirna Al Safick Erwin Leffel*

**THOMPSON TOWNSHIP COMMUNITY CENTER (TTCC)  
RENTAL AGREEMENT**

Date Reserved: \_\_\_\_\_ Time: \_\_\_\_\_  
(Time to include set up & clean up)

Renter's Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Email \_\_\_\_\_

Address: \_\_\_\_\_

Event: \_\_\_\_\_

**Rental fees:** payable to Thompson Township  
\$75 – Resident (Proof of Residency required) \_\_\_\_\_  
\$125 – Non-Resident \_\_\_\_\_

**Security deposit (Refundable):** payable to Thompson Township (separate check, please)  
\$100 \_\_\_\_\_ send with rental agreement to reserve date.

Local community group meetings may have use of the **TTCC** on a donation basis. These meetings will be at the discretion of the Thompson Township Trustees.

The Renter understands that the **TTCC** will be reserved at the stated Rental fee and a Security deposit (Refundable) of \$100. If the Renter does not observe the following conditions, the Renter will not be refunded the Security deposit.

**Please read and initial all of the following items:**

\_\_\_\_ **TTCC** rental date will be held for one week after rental request unless Rental Agreement, Hold Harmless Agreement, Rental fee and Security deposit are received.

\_\_\_\_ **TTCC** provides a small kitchenette. Facilities are not available for cooking food on the premises. Kitchenette facilities are for warming and serving pre-cooked food items only. Full size refrigerator/freezer and microwave are available.

\_\_\_\_ The Renter is responsible for supplying drinking water for the Event. At this time, the **TTCC** water supply is non potable (**Do Not Drink!**) The water supply is safe to use for hand washing and rinsing kitchen utensils.

\_\_\_\_No weapons, smoking, illegal substances or animals (with exception of service animals) are permitted inside the **TTCC**. Smoking outside only, please only use disposal container provided.

\_\_\_\_Decorations are limited to the tables only. Nothing may be hung or adhered to/from any surface in the **TTCC**, including walls, doors, moldings, ceilings, etc. This includes but not limited to tape, tack putty, nails and glue. No wax, adhesives or abrasive granules, etc may be used on the floors. Open flames are prohibited, including but not limited to torches and hibachis. Contained candles and Sternos may be used with caution.

\_\_\_\_Any items provided in the **TTCC** may not be removed from the building, this includes tables and chairs.

\_\_\_\_Both exit doors must be accessible at all times and security is the responsibility of the Renter. Maximum capacity is restricted to 49 on the first floor and \_\_ on the second floor. The second floor is not handicap accessible.

\_\_\_\_The Renter is responsible for normal cleanup procedures: cleaning tables/chairs and putting them away and the floor swept. Any spills need to be cleaned up immediately with supplies provided. **No wet mopping or water should be used on the floor.** All food, decorations and trash are to be removed from the **TTCC**. Please check bathrooms for cleanliness. Trash bags are available for use. Trash bags should be placed outside the North entrance, please **DO NOT** block the doorway.

\_\_\_\_**After the Event**, check for personal items left behind, place trash bags outside North entrance, flush toilets, turn off water faucets, place key in location provided, turn off all lights, and lock both exit doors before leaving the building.

\_\_\_\_The Renter shall be held responsible for any and all damages and/or losses to the **TTCC** and/or Thompson Township property caused by any individual(s) attending the Event. The Renter agrees to pay the cost for any damages to the **TTCC** and/or Thompson Township property and agrees to pay replacement cost for any damaged or missing items. The Security deposit will be applied to these costs. Individuals causing damages and/or losses may be denied use of the **TTCC** and/or Thompson Township property in the future and may be subject to legal action.

\_\_\_\_Alcohol is permitted as long as a police officer is obtained by Thompson Township and hired at the renter's expense.

RENTER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Any questions please contact Fiscal Officer, Cindy Lausin @ 440-298-9813 or any of the trustees.

**The TTCC has been provided to serve Thompson Township and surrounding areas. It is the intent that the TTCC will revitalize and enhance the use of the Thompson Town Square. Broader use of TTCC is open for discussion.**



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### **Hold Harmless Agreement**

#### Township of Thompson, Geauga County

Applicant shall implement appropriate safeguards to prevent accidents or injuries to persons or properties. To the fullest extent that is permitted by law, applicant agrees to indemnify, defend and hold harmless THOMPSON TWP and its elected officials, agents, employees and volunteers and all others connected with Thompson Township, from any and all actions, claims, demand, suits, liabilities (statutory and workers' compensation law), losses, damages or expenses including attorney's fees, as well as all costs from death of, injuries to, theft of or damage to properties or persons, including third parties; growing out of, directly or indirectly caused by any service, operation, facility use or associated incidents from the actions or omissions undertaken by Applicant or any of its agents, employees, subcontractors or participants.

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PRINT NAME OF APPLICANT

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SIGNATURE

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DATE